



BUILDING AND PLANNING DEPARTMENT
 10955 WEST 93RD AVENUE
 ST. JOHN, INDIANA 46373-8822
 Telephone (219) 365-5301
Secondary Building Permit Application



Applicant Name: _____ Telephone: _____

Email Address: _____

PROJECT TYPE:

- Remodel - Interior Remodel - Exterior Deck Demolition Generator
- Fence – Material & Height _____ **No Chain Link!** Plumbing Electric Upgrade
- Pool – In Ground Pool – Above Ground Garage - Detached Garage – Attached
- Shed Addition

Other: _____

For Addition, Garage, and Shed, What is the height and square footage? _____

- Home Owners Association Approval Received if needed.
- Easement Waiver turned in. The Easement Waiver is found on the website. Fences only!
- All contractors must be registered at the time of application. The contractors Registration Form can be found on the website. A list of registered contractors is also available on the website.
- A DIG TICKET IS REQUIRED FOR ALL PROJECTS THAT REQUIRE DIGGING OR TRENCHING
 Call 811 to get a Dig Ticket Number: _____

Owner Name: _____ Telephone: _____

Project Address: _____

Subdivision & Phase: _____ Township: Hanover St John Center

Est. Project Cost: _____ Flood Zone: _____

General Contractor: _____ Telephone: _____

Electrical Contractor: _____ Plumbing Contractor: _____

IMPORTANT: Permit holder is responsible to call ALL Inspection Requests into this Office.

POST THIS "NOTICE PLACARD" ON THE JOBSITE WHERE IT IS VISIBLE FROM THE STREET

PLEASE PROVIDE PLAT OF SURVEY WITH DRAWING AND MEASUREMENTS AND ALL OTHER SUPPORTING DOCUMENTS VIA EMAIL IF POSSIBLE.

Applicant Signature: _____ Date: _____

Date Approved: _____ Building Commissioner: _____

You will receive an Email or call when permit is ready. All permits are to be picked up in Clerks Office.
 Forms of Payment accepted: Check or Cash.

Application can be emailed to: permit2@stjohnin.com along with required information needed for project type as noted on website www.stjohnin.com