

ST. JOHN TOWN COUNCIL REGULAR MEETING
St. John Municipal Building Main Meeting Room
10955 W. 93rd Avenue, St. John, IN
January 13, 2011

Mr. Forbes called the meeting to order at 7:01 P.M. and led the Pledge of Allegiance. Roll call was taken with the following members present: Michael Forbes, President; Mark Barenie, Vice-President; Gregory Volk, Member; Michael Fryzel, Member; David Austgen, Attorney; Steve Kil, Town Manager and Sherry Sury, Clerk-Treasurer. Also in attendance were: Fred Frego, Police Chief and Fred Willman, Fire Chief. Absent was Ken Gembala, Member and Chip Sobek, Parks Superintendent.

New Business

Tri-Town Safety Village – Annual Donation – Mr. Barenie motioned to authorize the annual donation of \$2,000.00 for the Tri-Town Safety Village. Seconded by Mr. Fryzel. Motion passed with a vote of 4 – 0.

2011 St. John Fire Department Roster – Mr. Fryzel motioned to approve the official roster as submitted by the Fire Chief. Seconded by Mr. Volk. Motion passed with a vote of 4 – 0.

Resolution #11-01-13, a resolution of write-off Uncollectible Bad Debt – Discussion ensued. Mr. Kil stated that the amount is consistent and referenced the timeframe of the write offs every six months. Attorney Austgen referenced the ambulance service and stated that the debt was from Bankruptcy filings, Medicare/Medicaid along with other circumstances that necessitated the need to write-off the bad debt. **Mr. Fryzel motioned to adopt Resolution #11-01-11. Seconded by Mr. Barenie. Motion passed with a vote of 4 – 0.**

Board and Commission Appointments – Mr. Forbes stated that he wanted to hold off on the resident appointments for the Sanitary District, Waterworks District, BZA and Park Board. He asked if there were any objections to Mr. Volk, himself and Mr. Redar remain as Staff Appointments for the Plan Commission. **Mr. Fryzel motioned to continue to Staff Appointments as referenced. Seconded by Mr. Barenie. Motion passed with a vote of 4 – 0.** Mr. Forbes asked if the liaison assignments should remain the same and for clarification stated that Ken will be on the Police Commission and he would be going back to the Sanitary/Waterworks Districts. He stated that the other appointments would be taken up at the next meeting.

Consider approval of Gates Pod 1D Letter of Credit in the amount of \$15,400.00 (favorable recommendation from Plan Commission) – Mr. Fryzel motioned to accept the Letter of Credit in the amount of \$15,400.00. Seconded by Mr. Barenie. Motion passed with a vote of 4 – 0.

Consider Gates Pod 1C Letter of Credit reduction to \$44,700.00 (favorable recommendation from Plan Commission) - Mr. Fryzel motioned to accept the reduction of the Letter of Credit to \$44,700.00. Seconded by Mr. Volk. Motion passed with a vote of 4 – 0.

Reports & Correspondence

Mr. Forbes stated that in regards to the Ethics Ordinance, Hyles-Andersen cannot find a full time St. John employee. He asked if there could be a change from a full time employee to a part time employee being appointed and have five years experience. Discussion ensued and the ordinance amendment will be ready for the next meeting.

Mr. Forbes referenced the ongoing discussion regarding the safety manual for the Department of Public Works. He asked if they wanted to handle this in house or outsource it to have a manual created. Mr. Austgen stated that they did some leg work on this in the late fall of last year and referenced the information gathered as well as reach out to NIRPSC to investigate exactly what was out there. He referenced the continuing process of the in-house training and the suggestion raised was that there be a more formal protocol manual, guides, whatever within the department so that that there is a regular resource available to all employees and new employees that come in. This would be a document that can be built on. Discussion ensued regarding contacting IACT, IOSHA and other agencies, the type of document, organization of information obtained and a timeframe to include a reasonable time for completion within 90 days with a draft in 60 days or March 10, 2011.

Mr. Forbes stated that Mark started the health insurance review last year and this is an ongoing process. Mr. Barenie stated that they requested bids from IACT, as well as talk with the Braman Agency and possibly another broker. Discussion ensued.

Mr. Forbes referenced the request he received from the Police Commission/Police Department to hire a new officer to replace one of the two that retired. He asked for a motion to that affect. **Mr. Barenie motioned to hire a new police officer. Seconded by Mr. Volk. Motion passed by a vote of 4 – 0.**

Mr. Forbes congratulated Officer Demeter on his promotion to sergeant.

Mr. Kil referenced the information in their packets regarding the memorial service on February 20, 2011, at Kohling School for Town Marshal James Larimer and Trooper John J. Streu. Mr. Austgen suggested that Chief Frego attend the parole hearing for the individual convicted of murdering Marshal Larimer and Trooper Streu, as Mr. Tuley has passed away. **Mr. Fryzel motioned that Chief Frego attend the parole hearing on February 8th. Seconded by Mr. Volk. Motion passed with a vote of 4 – 0.** Discussion ensued and Mr. Kil will also compose a letter from the Town Council to be presented to the parole board.

Public Comment

Mr. John Corbett, 11541 97th Lane – stated that he previously worked for the steel industry and referenced the intense safety training at the mills and how often the manuals had to be updated.

Mr. Adrian Bugariu, 11747 W. 90th Ave – stated that we wants his camera and the key to his house returned.

Adjournment – Mr. Fryzel motioned to adjourn the meeting. Seconded by Mr. Volk. Motion unanimously passed. Meeting adjourned at 7:30 P.M.

ATTEST:

/s/ Sherry P. Sury, Clerk-Treasurer