

SANITARY/WATERWORKS DISTRICT MEETING
AND TOWN COUNCIL STUDY SESSION
ST. JOHN MUNICIPAL BUILDING MAIN MEETING ROOM
10955 WEST 93RD AVENUE, ST. JOHN, INDIANA
December 20, 2010 - 6:00 P.M

Mr. Myers called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Roll call was taken with the following members present: Robert Myers, President; Michael Hanlon, Member; Patricia Sims-Smierciak, Member; Frank Bradtke, Member; Pete Faberbock, Robinson Engineering; Steve Kil, Town Manager; Randy Wyllie, Attorney; Kenneth Gembala, Town Council Liaison and Sherry Sury, Clerk-Treasurer.

Approval of the minutes – Regular Meeting of November 15, 2010 - Mr. Bradtke motioned to approve the minutes of the Regular Meeting of November 15, 2010. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

SANITARY DISTRICT

Old Business

Interceptor to Schererville – Update & Payment of Invoices #3106 & #3134 — Mr. Faberbock stated that the restoration is on hold until the spring. They have gone out there, seeded everything, and will dress it up if necessary. The concrete is all done; they have not transferred yet, maybe next week. Mr. Myers asked if they were done with Nies Engineering bills. Mr. Faberbock stated that he would like to object to a couple of these bills, he would like a clarification of how much time was spent on these items. Discussion ensued. **Mr. Hanlon motioned to defer both invoices for the work Nies Engineering did pertaining to the Schererville interceptor. Seconded by Mr. Bradtke. Motion passed with a vote of 4-0.**

New Business

Ordinance SD# 106 – Salary Ordinance for 2011 - Ms. Sims-Smierciak motioned to consider Ordinance SD#106 on first reading. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

Ms. Sims-Smierciak motioned to adopt Ordinance SD# 106 the Salary Ordinance for 2011. Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0.

Resolution SD# 10-12-20 – Transfer of Appropriations – Mr. Bradtke motioned to pass Resolution SD#10-12-20, Transfer of Appropriations. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

Resolution SD# 10-12-20A – Extension of Temporary Loan - Ms. Sims-Smierciak motioned to pass Resolution SD# 10-12-20A. Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0.

Resolution SD# 10-12-20B – Transfer & Loan of Funds - Mr. Bradtke motioned to pass Resolution SD#10-12-20B, Transfer & Loan of Funds. Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0.

Resolution SD# 10-12-20C – Extension of Temporary Loan - Ms. Sims-Smierciak motioned to pass Resolution SD# 10-12-20C, Extension of Temporary Loan. Seconded by Mr. Bradtke. Motion passed with a vote of 4 – 0.

Resolution SD# 10-12-20D – Transfer & Loan of Funds – Mr. Hanlon motioned to pass Resolution SD# 10-12-20D, Transfer & Loan of Funds. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 – 0.

PAYMENT OF BILLS - #2095 - #2106 for \$23,023.30 for Sanitary District & WW Utility #6322 - #6356 for \$221,584.14 - Mr. Hanlon motioned to pay bill payment memo's #295 - #2106 for \$23,023.30 for Sanitary District & WW Utility #6322 - #6356 for \$221,584.14. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

Any and all business that may come before the Board – None

Public Comment – None

WATERWORKS DISTRICT

Old Business

M.E. Simpson Proposal for Fire Hydrant Testing & Flushing – Mr. Myers stated that they needed to approve this for 2011 so everything will be done all at one time in the spring of 2011. Discussion ensued. Ms. Sims-Smierciak motioned to approval the M.E. Simpson proposal. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

Status Report – Phase III Water Main Project on Joliet Street – Mr. Faberbock stated that they were waiting for a CSX flagman so that they can get out there and dig and finish up putting in the water main. This is under the tracks just west of Hart Street; they cannot be out there until January 17th.

Purchase Approval - Meters - Discussion ensued. Mr. Hanlon motioned to approve the purchase of the water meters retroactive as of December 7, 2010. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

New Business

Final Pay #12 – Thieneman – Water Treatment Plant – Discussion ensued regarding the punch list and that they need an update from Derwin. Mr. Kil stated that he will meet with Derwin to obtain the status of the remaining items. Mr. Bradtke motioned to approve final pay #12, in the amount of \$136,304.37 to Thieneman Construction contingent on Derwin's confirmation that there are no outstanding punch list items. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

Ordinance WD# 73 – Salary Ordinance for 2011 – Mr. Hanlon motioned to consider Ordinance WD# 73 on first reading. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

Mr. Bradtke motioned to adopt Ordinance WD# 73, the Salary Ordinance for 2011. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

Resolution WD# 10-12-20 – Transfer of Appropriations - Ms. Sims-Smierciak motioned to pass Resolution WD#10-12-20, Transfer of Appropriations. Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0.

Resolution WD# 10-12-20A – Extension of Temporary Loan – Mr. Hanlon motioned to pass Resolution WD# 10-12-20A, Extension of Temporary Loan. Seconded by Ms. Sims-Smierciak. Motion passed with a vote of 4 - 0.

Permission to delete customer accounts paid in full and approval for write off on specified accounts – Both Districts - Ms. Sims-Smierciak motioned to authorize the Clerk to delete customer accounts paid in full and approval for the write offs on specified accounts – Both Districts. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

PAYMENT OF BILLS – #3079 - #3083 for \$19,960.03 for Waterworks District and #4693 - #4758 for \$176,127.92 for Water Utility - Ms. Sims-Smierciak motioned pay bill payment memo's #3079 - #3083 for \$19,960.03 for the Waterworks District and #4693 - #4758 for \$176,127.92 for the Water Utility. Seconded by Mr. Bradtke. Motion passed with a vote of 4 - 0.

Any and all business that may come before the Board – Mr. Myers referenced the untimely receipt of payment for the damage to the hydrant, the outstanding balance, and the potential need for a demand letter stating a specific date for payment. Discussion ensued. Mr. Wyllie explained the legal process with the small claims court. Mr. Kil will send a debt demand letter to the resident for the payment with a specified date in a last effort to avoid the legal proceedings. Discussion ensued.

Mr. Myers referenced a residents' request for summer sprinkling rates because he was installing an ice rink and was supposed to attend this meeting. Discussion ensued. Ms. Sury stated that the resident did not have a problem with paying for the water but wanted the fees waived for the sewer. Ms. Sury explained the calculations and the required paperwork for adjustments. It was agreed that this exception would be a one-time thing and only if the resident calls prior to and after the water usage with actual meter readings provided and documented.

Public Comment – None

Adjournment – Ms. Sims-Smierciak motioned to adjourn the meeting. Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0. Meeting adjourned at 6:24 P.M.

ATTEST:

/s/ Sherry P. Sury, Clerk-Treasurer