

**SANITARY/WATERWORKS DISTRICT SPECIAL MEETING**  
AND TOWN COUNCIL STUDY SESSION  
ST. JOHN MUNICIPAL BUILDING MAIN MEETING ROOM  
10955 WEST 93<sup>RD</sup> AVENUE, ST. JOHN, INDIANA  
June 21, 2010 - 6:00 P.M.

Mr. Myers called the meeting to order at 6:01 P.M. and led the Pledge of Allegiance. Roll call was taken with the following members present: Robert Myers, President; Kenneth Gembala, Vice-President (arrived 6:08 P.M.); Michael Hanlon, Member; Patricia Sims-Smierciak, Member; Frank Bradtke, Member; Pete Faberbock, Robinson Engineering; Steve Kil, Town Manager; Randy Wyllie, Attorney; Michael Forbes, Town Council Liaison and Sherry Sury, Clerk-Treasurer.

**Approval of the Minutes – Regular Meeting of May 17, 2010 – Ms. Sims-Smierciak** motioned to approve the minutes of the Regular Meeting of May 17, 2010. **Seconded by Mr. Hanlon. Motion passed with a vote of 4 - 0.**

**Presentation by Karl Cender – Financial Reports – Both Districts** – Mr. Cender reported good news for the Waterworks District. He stated that the revenue is up and expenses are down; referenced the financial reports, that the utility would be able to pay PILT in the amount of \$75,000 and that there is no need for a rate increase.

Mr. Cender stated that both districts have a good reserve and are holding their own. He stated that there is no need for a rate increase on the sewer side, the Sanitary District would not be able to pay PILT at this time but would undergo a review at the end of the year. (Note: tape recording quality was bad during entire presentation). Mr. Myers stated that he, Mr. Gembala and Mr. Kil met with Mr. Cender, went over this information and asked if there are any questions.

## **SANITARY DISTRICT**

### **Old Business**

**Interceptor to Schererville – update** – Mr. Faberbock stated that there is still 2,000 feet of line that needs to be tested before they actually make the connection to Schererville under 85<sup>th</sup> Avenue. There is probably a month left on the project, they still have to finish the transducer at the Schererville Treatment Plant and get it calibrated. That should be done in the next week, which will make the final tie in as well.

**Approval of payment to Schererville for engineering fees for WWTP plant (\$105.00)** – Mr. Myers referenced the invoice and stated that this seems to be sort of an office construction services fee; correspondence and review of pipe support and testing of the installation. Mr. Faberbock stated that it is okay to pay this bill and that Schererville asked where they were with the testing in relation to them. **Mr. Bradtke motioned to approve the payment of \$105.00 to Schererville. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

### **New Business**

**Permission/approval to purchase new printer for utility bills** (Payment to be split three ways – Water/Sewer Utility and Town Council). Mr. Myers stated that this is a proposal/recommendation from Jason, the Town IT Specialist. The printer currently being used

for printing the water/sewer/trash (sanitation) bills is dead. The proposal is to purchase a printer from CDWG for \$3,436.39 which would be split three ways between the Water & Sewer utilities and the Town Council. Discussion ensued. **Mr. Hanlon motioned to approve the purchase of the printer recommended by the Town IT Specialist from CDWG for \$3,436.39 to be split three ways; Water, Sewer and the Town Council. Seconded by Mr. Bradtke. Motion unanimously passed.**

**PAYMENT OF BILLS - #2053 - #2058 for \$24,830.98 for Sanitary District & WW Utility #6126 - #6158 for \$190,224.30** - Ms. Sims-Smierciak motioned to approve bill payment memo's #2053 - #2058 for \$24,830.98 for the Sanitary District and for Wastewater Utility #6126 - #6158 for \$190,224.30. Seconded by Mr. Hanlon. Motion unanimously passed.

**Any and all business that may come before the Board**

Ms. Sury stated that there is a shortage of funds for the bond and interest payment due and a transfer of funds is needed. **Mr. Gembala motioned to pass Resolution # SD 10-06-21, a resolution authorizing the temporary transfer of loan funds from Wastewater Utility to Sanitary District Bond and Interest Fund of \$17,000. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

Mr. Kil referenced the lift station at Saddle Creek in relation to the SCADA system along with the anticipated cost of \$4,981.00 to install. Mr. Faberbock stated that he has been reviewing Letters of Credit and he believes it was required at that time. Discussion ensued, Mr. Faberbock will check into it and this is to be placed on the agenda.

**Public Comment – None**

## **WATERWORKS DISTRICT**

### **Old Business**

#### **Lotton – Water Improvements Update – Gates of St. John**

**Project update – Water Treatment Plant/Well** – Mr. Faberbock stated that the valve issues have been resolved.

**Partial Pay #9 in the amount of \$162,212.44 – Thieneman Construction** – Mr. Gembala motioned to approve partial payment #9 in the amount of \$162,212.44 to Thieneman Construction. Seconded by Mr. Bradtke. Motion unanimously passed.

**Status update – Review of Proposal – Joliet Street Water Main Extension** – Ms. Sury stated that this is on the docket but they need a motion to pay. Mr. Faberbock mentioned that this does not finish the project. **Mr. Hanlon motioned to pay Snow-N-Sons \$81,625.50. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.** Mr. Faberbock added that he received a change order for \$930.00 on the project. They are making the tie ins over at Thielen Street and one of the valves broke, it was three hours of their time to make the repairs and Derwin feels this is a legitimate expense. It was one of the District's valves and was not part of the project. He also referenced their proposal to extend a line from Thielen Street to the railroad which is not part of the project. They submitted a price of \$48,933.00; Mr. Faberbock's original estimate was \$52,715.56 so they are still getting a really good price. Discussion ensued. **Mr. Hanlon motioned to accept the proposal of Snow-N-Sons in the amount of**

**\$48,933.00 for Phase II, Thielen to the Railroad tracks. Seconded by Mr. Bradtke. Motion unanimously passed.**

**Discussion of powers and duties of Waterworks Board** – Mr. Wyllie referenced a letter in their packets that was sent to Mr. Myers regarding the customer who came in (Mr. Adigbi) and wanted his water turned on and off whenever he wanted and stated that this is not strongly advisable. He also attached to the letter the original rules and regulations for the Water Utility that were passed by the Town Council in June 1994. Mr. Wyllie stated that over the years the Board members, the Town Manager and Clerk-Treasurer have had issues come up they do not have answers to and suggested that the Board should add some rules and regulations to address those issues. Mr. Wyllie suggested that the Board motion one way or the other what to do in this particular situation. Mr. Myers suggested that a letter be sent to the individual that either he uses the Utilities water or his well, that there be no commingling of water. Discussion ensued. **Ms. Sims-Smierciak motioned to deny the customer's request that he made at the Study Session (to turn his water on and off when he requests) and to instruct Mr. Wyllie to send him written notification of the action they are taking, advising him to separate the system and/or face closure. Seconded by Mr. Hanlon. Motion unanimously passed.**

**Request of Mr. Adigbli – Connection to Town Water** - See above item

#### **New Business**

**PAYMENT OF BILLS - #3042 - #3047 for \$25,040.00 for Waterworks District and #4261 - #4341 for \$490,137.31 for Water Utility** - Mr. Bradtke motioned to pay bill payment memos #3042 - #3047 for \$25,040.00 for Waterworks District and #4261 - #4341 for \$490,137.31 for the Water Utility. **Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

**Any and all business that may come before the Board – None**

**Public Comment – None**

**Adjournment** – Ms. Sims-Smierciak motioned to adjourn the meeting. **Seconded by Mr. Hanlon. Motion unanimously passed.**

ATTEST:

/s/ Sherry P. Sury  
Clerk-Treasurer