

SANITARY/WATERWORKS DISTRICT MEETING
ST. JOHN MUNICIPAL BUILDING MAIN MEETING ROOM
10955 WEST 93RD AVENUE, ST. JOHN, INDIANA
December 21, 2009 - 6:00 P.M.

Mr. Myers called the meeting to order at 6:02 P.M. and led the Pledge of Allegiance. Roll call was taken with the following members present: Robert Myers, President; Kenneth Gembala, Vice-President; Michael Hanlon, Member; Patricia Sims-Smierciak, Member; Steve Kil, Town Manager; Randy Wyllie, Attorney and Sherry Sury, Clerk-Treasurer. Absent were Pete Faberbock, Robinson Engineering and Michael Forbes, Town Council Liaison.

Approval of the minutes – Regular Meeting of November 16, 2009 - Ms. Sims-Smierciak motioned to approve the minutes of the Regular Meeting of November 16, 2009. Seconded by Mr. Hanlon. Motion unanimously passed.

SANITARY DISTRICT

Old Business

Interceptor to Schererville – update – Mr. Myers reported that they are putting in about 30 feet of pipe a day. It seems to be going okay; they are working on a punch list.

Biennial Rate – update on Public Hearing for Tracker Fee – Mr. Myers stated that they are changing the ordinance to a resolution due to the opinion of the Town Council Attorney and that the Town Council public hearing would be on December 30, 2009. Joint Ordinance #1503 / #SD103 – is now the following resolution #SD09-12-21A. **Ms. Sims- Smierciak motioned to pass Resolution #SD09-12-21A, the Tracker Fee. Seconded by Mr. Hanlon. Motion unanimously passed.**

Adoption of Ordinance #SD104 – 2010 Salary Ordinance - Mr. Hanlon motioned to consider on first reading Ordinance #SD104 – the 2010 Salary Ordinance. Seconded by Mr. Gembala. Motion unanimously passed.

Ms. Sims- Smierciak motioned to adopt Ordinance #SD104 – the 2010 Salary Ordinance. Seconded by Mr. Gembala. Motion unanimously passed.

New Business

RES #SD 09-12-21 – Temporary Transfer & Loan of Funds – Ms. Sury referenced the information contained in their meeting packet regarding this temporary transfer. **Ms. Sims-Smierciak motioned to pass Resolution #SD09-12-21. Seconded by Mr. Hanlon. Motion unanimously passed.**

Permission to delete customer accounts paid in full and approval for write off on specified accounts – Both Districts - Mr. Gembala motioned to approve the write offs for both Districts. Seconded by Mr. Hanlon. Motion unanimously passed. The Board congratulated the Clerk-Treasurer, her staff, and Mr. Wyllie on their good job in the collection process.

PAYMENT OF BILLS - #2099 - #2110 for \$105,062.51 for Sanitary District & WW Utility #6358 - #6402 for \$2,160,024.75 - Ms. Sims- Smierciak motioned to pay bill payment

memos #2099 - #2110 for \$105,062.51 for the Sanitary District and for the Wastewater Utility #6358 - #6402 for \$2,160,024.75. Seconded by Mr. Hanlon. Motion unanimously passed.

Any and all business that may come before the Board – None

Public Comment – None

WATERWORKS DISTRICT

Old Business

Lotton – Water Improvements Update – Gates of St. John

Caldwell Tank Discussion – Mr. Wyllie stated that there is nothing new to report; he is trying to schedule an appointment with the opposing counsel.

Project Update – Water Treatment Plant/Well – Mr. Myers reported that the treatment plant project is going well and Thieneman is doing a good job.

Partial Pay #3 in the amount of \$113,326.31 – Thieneman Construction - Mr. Gembala motioned to approve Partial Pay #3 in the amount of \$113,326.31 for Thieneman Construction for the Water Treatment Plant. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.

Status of easement issue for well on Route 41 – Mr. Wyllie stated that the waiver valuations were prepared by the appraisal company: The first easement was appraised at \$3,500 and the second at \$9,900. He has not sent out the offers on those yet. He also has an invoice for \$800 for the appraisal company. Mr. Gembala mentioned that this is not the town's fault and now the town has to pay for it. Mr. Myers stated that the recording of deeds must be done promptly; it seems it falls through the cracks often. Discussion ensued. Mr. Myers stated that this invoice should be paid out of the System Development Fund. **Mr. Gembala motioned to approve payment of the \$800 invoice to the appraisal company. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

M.E. Simpson – Proposal for Large Meter Testing - Ms. Sims-Smierciak motioned to approve the proposal from M.E. Simpson to start testing the large meters. Seconded by Mr. Hanlon. Motion unanimously passed.

Adoption of Ordinance #WD70 – 2010 Salary Ordinance - Ms. Sims-Smierciak motioned to consider on first reading Ordinance #WD70 the 2010 Salary Ordinance. Seconded by Mr. Gembala. Motion unanimously passed.

Mr. Gembala motioned to adopt Ordinance #WD70 the Salary Ordinance. Seconded by Mr. Hanlon. Motion unanimously passed.

ORD #WD71 - Backflow Prevention Program – Sprinkle Meters - Mr. Hanlon motioned to consider on first reading Ordinance #WD71 for the Backflow Prevention Program. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.

Ms. Sims-Smierciak motioned to adopt Ordinance #WD71 the Backflow Prevention Program. Seconded by Mr. Hanlon. Motion unanimously passed.

RES #WD 09-12-21 PILT Payment – Mr. Myers stated that the Town will receive from the District \$71,200 for the PILT payment of 2010 (FY 2009 in Town Ordinance #1497) and referenced the yearly review as noted in the resolution for next year. **Mr. Gembala motioned to approve Resolution #WD09-12-21 the PILT payment. Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

RES #WD 09-12-21A Policy Direction turn on/off – Mr. Gembala motioned to approve Resolution #WD09-12-21A, the policy directing town employees to no longer turn on and off sprinkler systems. **Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

Update – Patterson/Joliet Water main Project (boring under railroad tracks) – Mr. Myers stated that he talked to Mr. Cender about this. The original plan was to start in 2011, after talking with him about the District's finances they both feel it is okay to start in 2010. Mr. Myers stated that the Board would discuss this project with Mr. Faberbock at their next Study Session and approve to go ahead at the January meeting. Mr. Kil stated that the Town Council did approve the storm sewer and the boring and that will be bid. Mr. Myers explained the estimated project cost of \$194,000 and that they will run the water line and tie it in. The project will be paid out of System Development Fees. Discussion ensued.

New Business

Mr. Wyllie stated that the fee to turn the water on and off for residents needs to be determined. Discussion ensued and examples cited. Mr. Wyllie stated that he will revise the document to reflect the \$75.00 charge for each service and the resolution will be ready for the next meeting.

PAYMENT OF BILLS - #3088 - #3095 for \$45,802.08 for Waterworks District and #4651 - #4708 for \$352,905.59 for Water Utility - Mr. Hanlon motioned to pay bill payment memos #3088 - #3095 for \$45,802.08 for the Waterworks District and #4651 - #4708 for \$352,905.59 for the Water Utility. **Seconded by Ms. Sims-Smierciak. Motion unanimously passed.**

Any and all business that may come before the Board – None

Public Comment – None

Adjournment – Ms. Sims-Smierciak motioned to adjourn the meeting. **Seconded by Mr. Hanlon. Motion unanimously passed.** Meeting adjourned at 6:22 P.M.

ATTEST:

/s/ Sherry P. Sury, Clerk-Treasurer