

St. John Park Board Meeting Minutes
February 25, 2003

Trustees:

Rhuben Pittman, President
Joan Millis, Vice President
Patrick Philbin, Member at Large
Dave Wickland, Town Attorney

Bob Pharazyn, Director of Public Works
Kristie Aldridge, Town Council Liaison
Steve Kil, Town Manager

1. WELCOME NEW PARK BOARD MEMBER
Mr. Pittman welcomed Patrick Philbin as the new Park Board Member.
2. CALL TO ORDER – The meeting was called to order at 6:30 p.m., with the recitation of the Pledge of Alligiance.
3. ROLL CALL – In attendance were Pat Philbin, Rhuben Pittman, Joan Millis, Dave Wickland, Steve Kil, Kristie Aldridge and Bob Pharazyn.
4. ELECTION OF OFFICERS
Ms. Millis made a motion to nominate Mr. Pittman as President of the Park Board; Patrick Philbin seconded the motion. Mr. Pittman made a motion to nominate Ms. Millis as Vice President, seconded by Mr. Philbin. Motions carried. Ms. Millis made a motion to nominate Ms. Falaschetti as Recording Secretary, seconded by Mr. Pittman. Motion carried.
 - a. Approval of Park Board Regular Meeting Time and Date for 2003
Ms. Millis made a motion to approve the Park Board meetings on the fourth Tuesday of every month at 6:00 p.m. instead of 6:30 p.m. Seconded by Mr. Philbin. Motion carried
5. APPROVE OR AMEND THE MINUTES –
Ms. Millis made a motion to approve the minutes of the December 17, 2002 Park Board Meeting. Seconded by Mr. Pittman. Motion carried.
6. OLD BUSINESS
 - a. St. John Heartland Park – Babe Ruth Field – update
Mr. Pharazyn reported that the park sustained some damage to the ballfield and drinking fountain. Mr. Pharazyn suggested to the Park Board that a light be installed at the field. Mr. Pharazyn also reported that all the fence poles have been installed, dugouts are now completed, the lights are 98 per cent installed and the backstop should go up quickly.
Mr. Pittman then asked for comments from the Babe Ruth people. Mr. Pharazyn reported that seeding needs to be done, weather permitting, and the field would be ready to play on starting around June. Mr. Pharazyn also stated that a lot of fill has been brought in to level off areas. Mr. Juretic reported that they need roofs on dugouts for the two older

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7. OLD BUSINESS CONT'D.

fields and Girls Softball would like permission to build a 14' x 30' shed. Some discussion ensued.

Mr. Pittman reported that he talked to someone at Pepsi Cola to possibly lease a trailer for the concession stand. Mr. Pittman commented that he would like to see the power rake used at least once a week on the fields.

b. Bike Trail – Update

Mr. Wickland reported that he spoke with Paul Weeks of Duneland and he received the archeological survey indicating that everything is fine. Mr. Weeks indicated that the necessary submissions have gone to the Army Corp because there was a small area found to be in the wetland. Everything is going full speed ahead and there is no reason not to break ground this summer. Mr. Kil reported that everything is ready to go out for bid.

c. LWCF Grant Application - Update

Mr. Kil reported that he has the application and he pointed out that this is a 50/50 matching grant and the application is due June 1, 2003. He pointed out that the money needs to be dedicated. Some discussion ensued.

d. Haller Park (in memory of Paul Haller, former Park Board President)

Mr. Pittman commented on naming Homestead Park after Paul Haller. Ms. Millis was not in favor of naming Homestead after Mr. Haller but naming a new Park such as Heron Lake Addition or Heron Park after Mr. Haller. Mr. Philbin suggested tabling this item until the next meeting. Mr. Pittman's opinion was that he wanted Homestead named after Mr. Haller. Tabled until next meeting.

e. Five Year Master Plan – Update

Mr. Wickland spoke with Meg Storrow of Storrow Kinsella and she informed him that the DNR has approved the plan. Mr. Wickland passed out to the Board, Resolution 02-25-03 Approving the Updated St. John Parks, Recreation, and Open Space Master Plan for signature. Mr. Wickland also stated that after resolution is passed there is a Assurance of Compliance Certificate that has to be signed that says "it is the policy of the Town of St. John Park and Recreation Board not to discriminate against any individual in the provision of services because of race, color, religion, creed, age, sex, national origin, ancestry or disability". **Ms. Millis made a motion to approve Resolution No. 02-25-03 Approving the Updated St. John Parks, Recreation, and Open Space Master Plan. Seconded by Mr. Philbin. Motion carried.**

1. Signature of Section 504 Assurance of Compliance

Mr. Philbin made a motion to approve the Assurance of Compliance Section 504 Rehabilitation Act of 1973, Title 6 Civil Rights Act of 1964, Architectural Barriers Act of 1968 and Americans with Disability Act of 1990. Seconded by Ms. Millis. Motion Carried.

f. Impact Fee Ordinance – Update

Mr. Wickland reported that the Impact Fee had a few problems but they are very close to be in a position to update the Ordinance.

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NEW BUSINESS

- a. 2003 Parks Grass Cutting & Maintenance Proposals
Ms. Millis read the company's that submitted the proposals for the grass cutting and maintenance. Ms. Millis said she would like to take this under advisement Ms. Aldridge had some concerns about how the Park Board advertises for bids. Some discussion ensued. **Mr. Philbin made a motion to take the proposals under advisement at a meeting to be held on March 11, 2003, at 6:00 p.m. Seconded by Ms. Millis. Motion carried.**
- b. 2003 Portable Restroom Rental Proposals
Tidy John, Inc., Terpstra Sanitation and Bob's Affordable submitted proposals. **Ms. Millis made a motion to take the proposals under advisement at a meeting to be held on March 11, 2003, at 6:00 p.m. Seconded by Mr. Philbin. Motion carried.**
- c. 2003 Proposal For Treating Ponds in Homestead Acres, Prairie West, and Louis Estates Parks
Ms. Aldridge suggested to the Board that a spec be put together and to advertise to the public.
Mr. Philbin made a motion to move this item to the March 11, 2003 meeting. Seconded by Ms. Millis. Motion carried.
- d. 2003 Keilman Field Lease Agreement
Mr. Wickland presented the Lease Agreement to the Park Board for signature. **Mr. Philbin made a motion to approve the lease agreement. Seconded by Ms. Millis. Motion carried.**
- e. Heartland Park
 1. 10616 White Oak Avenue – Park House Repairs
Ms. Millis reported that from the winds we had last week the gutter on the back of house is falling off. The Public Works Department made a temporary repair. Ms. Millis recommended that the gutter and roof be replaced. **Tabled until further investigation.**
- f. St. John Youth Baseball and St. John Girl's Softball
 1. Sponsorship
Ms. Millis made a motion to donate \$250.00 to the St. John Youth Baseball Gold Sponsorship and \$250.00 to the St. John Girl's Softball teams for sponsorship. Seconded by Mr. Pittman. Motion carried.
 2. Team Scheduling
Mark Baren presented the Park Board with the scheduling of the different age groups. Karen Jacobsen, Tom Derezinski, Kristie Aldridge and Tom Juretic made comments. Some discussion ensued. See tape recording incorporated by reference. Mr. Pittman felt that there has always been a shortage of baseball

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NEW BUSINESS CONT'D.

St. John Youth Baseball and Girl's Softball Cont'd.
fields and the problems go beyond the Park Board. Some problems arose with the traveling teams from the St. John Girl's Softball. Mr. Pittman would like to see the teams work out these problems amongst themselves without having the Park Board step in. He also felt the solution to these scheduling problems would be to acquire more land.

8. REPORTS

a. Programs

Ms. Millis reported that basketball is doing very well.

9. PAYMENT OF BILLS

Ms. Millis made a motion to approve for payment Invoices #1000 to #1008. Mr. Pittman seconded the motion. Motion carried.

10. ANY AND ALL BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Brian Sambor asked the Board if they had any problems with them doing the maintenance at the field. Mr. Pittman suggested that they touch base with Mr. Pharazyn before doing any work at the fields.

Mr.. Pharazyn reported that for sometime INDOT and the Dept. of Transportation has been drawing up plans for the reconstruction of US 41 and 93rd Avenue. Approximately a year ago Town Engineer, Ken Krause asked INDOT to divert the storm water from that project in a different direction. Some discussion with INDOT took place that they could possibly send the storm water into a pipe down to the pond at Prairie West. When Mr. Pharazyn receives the plans he will present them to the Park Board.

11. ADJOURNMENT

Ms. Millis made a motion to adjourn the meeting. Seconded by Mr. Philbin. Motion carried. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Kathleen A. Falaschetti