

PARK BOARD
ST. JOHN, INDIANA
November 10, 1993

Document Title PARK BOARD OF ST. JOHN, INDIANA
Document No.
Approval Date November 10, 1993
Archive Date
Published In
Document Type Park Board Minutes

The Park Board of the Town of St. John met on this date with the following members present:

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| Attendee 1, Richard Conaway | Attendee 4, Mary Anne Koke |
| Attendee 2, Colleen Hansen | Attendee 5, Carl Brown, Council Liaison |
| Attendee 3, Caroline Petrick | Attendee 6, |

The following members absent:

- | | |
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| Absent 1, | Absent 4 |
| Absent 2, | Absent 5 |
| Absent 3, | Absent 6 |

The regular meeting of the Parks and Recreation Board began at 8:00 p.m.

Colleen Hansen arrived at 8:45 p.m.
Richard Conaway had to leave at 9:30 p.m.

Appearing before the Board was Mr. Alex Arzumianian, developer of Heron Lake, who inquired as to status of acceptance of parkland in the new subdivision. He was advised that the park would be accepted upon completion of the access to the site, along with the property's change of condition to a level, graded and seeded condition. A letter had been issued to the Plan Commission in November, confirming the original conditions of acceptance agreed upon last spring.

Also approaching the Board was the Schererville Soccer League. John Gallagher requested use of any available soccer fields on the East Park Complex property for use as practice, and eventually playing fields. In return, the Schererville Soccer League will purchase and install up to three sets of soccer goal posts, nets, paint to line fields, and a "box" to store soccer equipment. The league has also offered to re-seed grass reduced at the goals due to wear and tear from use.

Since children in St. John are in full participation of this sport in that league, it was agreed to cooperate with the league for non-exclusive use of the fields, beginning with the Spring 1994 season. In addition, it is anticipated that St. John Evangelist School's soccer team would also make use of the fields. Practices and games will be based on set schedules to avoid any conflicts.

The Spring season begins approximately March 1st, and the Fall season begins practice in and about August 1st.

Motion made by Colleen Hansen, seconded by Mary Anne Koke, to approve a non-exclusive lease for utilization of soccer fields at the East Park Complex by the Schererville Soccer League. Approved 4-0.

FAIRWAY PARK – Park riles and “dog” signs are expected to be installed by November 19, 1993, when the Town’s “snow” signs are put up by the Public Works Department. Reported by Richard Conaway.

EAST PARK COMPLEX – The backstops have been installed. Weather conditions, however, have prohibited the installation of the pitcher's mounds noted Richard Conaway. That work will be completed as weather allows.

CENTRAL PARK – Due to an inability by the original appraiser contacted to perform the appraisal of property selected by the Park Board as a possible site for this park, another firm had to be contacted by the Town Attorney. It is expected to take approximately 4 weeks. However, Carl Brown advised that the appraiser was contracted the first week in November, and should have the documentation within three weeks and available before the December Park Board meeting. The title search has been completed. Colleen Hansen spoke with David Austgen who said he is in possession of the document, which indicates the property is “clear”.

SUN MEADOWS PARK – There has been no further progress on the leveling and grading of the site due again to adverse weather conditions. Snow & Son is expected to perform the site work. Estimates at the high end could be as much as \$3,000.00 and the low end as little as \$2,400.00. Inclusive of preparation and gravel, but not including blacktop for the main entrance.

Richard Conaway reported that there remains enough grass seed from the East Park Complex seeding for this park's needs. The Public Works Department will seed once the playground equipment is installed and weather conditions are conducive to growth. It is anticipated that the equipment will be installed during the winter months.

Motion made by Mary Anne Koke, seconded by Caroline Petrick, to request permission from the Town Council on November 15, 1993 for approval of an expenditure not to exceed \$3,000.00 for the grading and preparation for Sun Meadows Park. Approved 4-0.

SCHILLTON HILLS PARK – Richard Conaway has been in contact with the developer's engineer, Donald Shapiro, and has advised that the site work has not yet been completed at this time. This park is not yet in a condition acceptable for dedication to the Town.

HUNTERS RUN PARK – Again, this property is not yet in a condition acceptable for dedication to the Town. There is a question regarding a deep and wide gully that has formed to the east of the property leading to the park from water run-off from the townhouses constructed on that border. Denarie Kane will be asked to inspect the site to determine if there is a drainage problem there.

PAYMENT OF BILLS

A letter had been sent to Renee Shipe, Lake Central School Corporation Treasurer, regarding billing for use of Kolling Elementary School for the fitness program directed by Ms. Pam Zych for the Park Department (September 1992 – May 1993). After analysis, it was found that there were inaccuracies in the invoices received. The correct amount due to the School Corporation is \$433.00. In addition, the claim docket already signed by Ms. Shipe agrees with the number of dates used for the fitness program, even though the billing does not. It was agreed that the claim should be authorized for payment based on the correct data.

- Motion made by Colleen Hansen, seconded by Caroline Petrick to approve payment of the expenditure for use of Kolling Elementary School for the fitness program during the 1992/1993 school year in the amount of \$433.00. Approved 4-0.

A donation of \$1,000.00 has been received to assist in the purchase of the backstops for the newly installed ball fields at East Park Complex. A note from the Clerk-Treasurer's Office indicated that the check had been deposited into the Town's Gift Fund, and that payment could be made as listed in the motion below.

- Motion made by Colleen Hansen, seconded by Caroline Petrick, to approve payment of the \$4,600.00 claim for Reeves Fence Company. This in accordance with recommendations from the Clerk-Treasurer, with \$3,600.00 from the Park Escrow Fund, and \$1,000.00 from the donation received and placed in the Gift Account from the St. John Lions Club, for the purposes of purchasing backstops for the Babe Ruth field. Approved 3-0.

In addition, Richard Conaway had reported that he Boys Baseball League had pledged \$1,000.00 to be used also for the purchase of the needed backstops. Since the invoice has already been received from Reeves, and the donation from the League is anticipated shortly, Carl Brown advised that a motion be made to direct how that donation is to be applied for the purposes of purchasing the backstops.

- Motion made by Colleen Hansen, seconded by Mary Anne Koke to instruct the Clerk-Treasurer to apply an anticipated donation from the St. John Boys Baseball League of \$1,000.00 for the purposes of purchasing a backstop for the baseball field in East Park Complex to the Park Escrow Fund to replace the monies needed for payment to Reeves Fence Company prior to receipt of the donation promised. Approved 3-0.
- Motion made by Mary Anne Koke, seconded by Colleen Hansen to pay the bills, as listed below, with the exception of claim #7230 due to questions as to the completion of this work not yet submitted, and also #7229 due to questions regarding the proper

amount that needs further clarification. In addition, the Park Board President and one additional Park Board member are authorized to approve payment prior to the next Board meeting should claims #7230 & #7229 meet with their approval.
 Approved 3-0.

#7231	Nipsco, utilities	\$42.62
#7232	Hanover Nurseries, field work for ball fields	\$6,964.00
#7234	Nelson Construction, aglime for ball fields	\$589.32
#7235	Schilling Lumber, hoses for maintenance equipment	\$201.66
#7236	Liz Feeney, aerobics assistance	\$25.00
#7237	Pam Zych, fitness program	\$374.00
#7238	Larry Zych, men's basketball	\$40.00

ANY AND ALL

Carl Brown, as Town Council Liaison, advised that it will be necessary for the Park Board to request additional appropriations to meet expenses through the end of the year. Although the Board has not yet expended its budgeted funds, there remains less than \$200.00 in actual cash available, he said according to a computer printout provided by the Clerk-Treasurer's Office dated October 29, 1993.

- Motion made by Colleen Hansen, seconded by Mary Anne Koke, to forward a request to the St. John Town Council to approve a resolution for additional appropriations of funds needed to carry through operations of the Parks Department through December 31, 1993. Approved 4-0.

A request will be forward by Carl Brown, as well as the Park Board, to the Clerk-Treasurer's Office to include this request on the agenda for the November 15, 1993 Special Town Council meeting.

In addition, Richard Conaway, as Board President, will request an 8:30 a.m. meeting on November 12, 1993 with the Clerk-Treasurer to discuss the budget and funds availability to be attended also by the Park Board Vice President.

ADJOURNMENT

Motion made by Colleen Hansen, seconded by Caroline Petrick, to adjourn at 10:30 p.m. Approved 3-0.

Respectfully submitted,

By: /s/ Colleen Hansen
 Secretary